

# KEEPING PACE TAPPING OPPORTUNITIES



# **TABLE OF CONTENTS**

BOARD STATEMENT	2
ORGANISATIONAL PROFILE	3
SUSTAINABILITY APPROACH	4
ECONOMIC	6
ENVIRONMENTAL	9
SOCIAL	11
GOVERNANCE	19
GRI STANDARDS CONTENT INDEX	2

This Sustainability Report has been reviewed by the Company's Sponsor, SAC Capital Private Limited (the "Sponsor"). This Sustainability Report has not been examined or approved by the Singapore Exchange Securities Trading Limited (the "SGX-ST") and the SGX-ST assumes no responsibility for the contents of this Sustainability Report including the correctness of any of the statements or opinions made or reports contained in this Sustainability Report.

The contact person for the Sponsor is Mr Ong Hwee Li (Tel: 6232 3210) at 1 Robinson Road, #21-00, AIA Tower, Singapore 048542.



# **BOARD STATEMENT**

We are pleased to present the Sustainability Report of Yinda Infocomm Limited ("Yinda Infocomm", or the "Company" and together with its subsidiaries, the "Group") for the financial year ended 31 May 2020 ("FY2020"). This report is prepared in compliance with the Rules 711A and 711B of the Listing Manual Section B: Rules of Catalist of the Singapore Exchange Securities Trading Limited ("SGX-ST")("Catalist Rules"), and is referenced to the guidance set out in SGX-ST's Sustainability Reporting Guide under Practice Note 7F of the Catalist Rules. This Sustainability Report is prepared based on the Guidelines of the Global Reporting Initiative ("GRI") Standards: Core Option. We have chosen to report using the GRI Standards because it is an internationally recognised reporting framework that covers a comprehensive range of sustainability disclosures.

This report highlights the key economic, environmental, social and governance ("**EESG**") related initiatives carried throughout the 12-month period, from 1 June 2019 to 31 May 2020. For this report, we will be focusing on our sustainability approach, initiatives and performance in respect of the Group's operations in Singapore. The Group intends to expand the scope of its sustainability report in the future to include its sustainability practices in other geographical regions, including Thailand and Philippines as the Group expands in those markets. The Group adopts the precautionary principle to minimise negative effects of conducting its business whenever feasible.

Sustainability is a part of the Group's wider strategy to create long-term value for all its stakeholders. As such, the key material EESG factors for the Group have been identified and cautiously reviewed by the management. The data and information provided have not been verified by an independent third party. We have relied on internal data monitoring and verification to ensure the accuracy of the data and information provided. Where required and as the Group's sustainability reporting matures, the Group will consider seeking external independent assurance for its sustainability report. The Board of Directors (the "Board" or "Directors") oversees the management and monitoring of the material EESG factors affecting the Group and considers them in the determination of the Group's strategic direction and policies while the key management team are responsible for the implementation of sustainability initiatives.

We welcome feedback from our stakeholders with regards to our sustainability efforts as this enables us to consistently improve our policies, systems and results. Please send your comments and suggestions to contact@yinda.com.sg.

30 October 2020

# ORGANISATIONAL PROFILE

Yinda Infocomm is a regional integrated and innovative communications solutions and service provider with operations in Singapore, Malaysia, the Philippines and Thailand. The Company was listed in August 2015 on the Catalist Board of the SGX-ST.

The Group was acquired by Yinda Pte. Ltd. through mandatory general offer completed on 20 June 2017. Yinda Pte. Ltd. is a wholly-owned subsidiary of Shanghai Yinda Science and Technology Industrial Co. Ltd. ("Shanghai Yinda"). Shanghai Yinda is in turn held by Shanghai Yinda Technology Group Co. Ltd. ("Shanghai Yinda Group"). Shanghai Yinda Group is engaged in the information technology, telecommunications and related businesses. Yinda Pte. Ltd. currently holds 44,437,180 shares, representing approximately 29.23% of the total number of issued shares of the Company.

Over the years, the Group has established a firm reputation in providing consistent and reliable solutions and services. With over 20 years of experience in the telecommunications industry, the Group has completed numerous projects in Singapore, the Philippines and Thailand since 2011. Our capabilities include:









## **IN-BUILDING COVERAGE**

Provision of full turnkey in-building coverage services from planning and design to construction and implementation of customers' indoor mobile network infrastructure;

#### **OUTDOOR CONSTRUCTION**

Provision of full turnkey services from planning and design to construction and implementation of customers' outdoor mobile network infrastructure;

# TELECOMMUNICATIONS IMPLEMENTATION

Provision of telecommunications implementation works for the installation and commissioning of radio base transceiver stations; and

## **MAINTENANCE SERVICES**

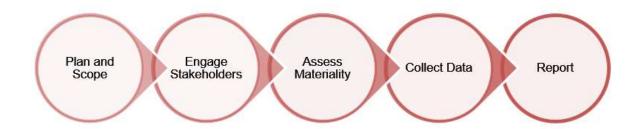
Provision of corrective and preventive maintenance services to ensure network reliability and minimal network disruptions.





# **SUSTAINABILITY APPROACH**

## **OUR SUSTAINABILITY METHODOLOGY**



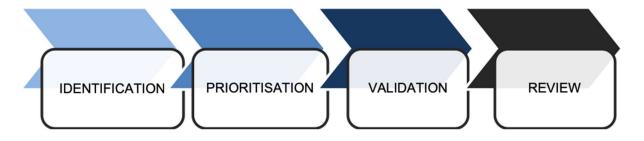
## STAKEHOLDERS ENGAGEMENT

An important starting point in our sustainability journey is to identify our stakeholders and material aspects relevant to our business. The interests and requirements of key stakeholders are also taken into account when formulating corporate strategies. These key stakeholders include, but are not limited to, customers, suppliers, shareholders, employees, and regulators. We adopt both formal and informal channels of communication to understand the needs of key stakeholders, and incorporate these into our corporate strategies to achieve mutually beneficial relationships.

Stakeholders	Engagement Platforms	Frequency	Key Concerns Raised	
Suppliers	Vendor assessment	Annually	Joint development	
Control of the second	Emails/Calls	Continuously	Contracts fulfilment Fair and transparent	
	Face-to-face meetings	Continuously	procurement	
Shareholders	Annual General Meeting/	Annually and when	France compliance with CCV	
	Extraordinary General Meeting	required	Ensure compliance with SGX	
66	Annual report	Annually	rules and regulations Realise healthy growth	
	Announcement	Continuously	Timely and adequate disclosures	
	Websites-investor relationship	Continuously	and updates	
Customers	Face-to-face meetings and virtual meetings	Continuously	Occalifica Occasión a	
	Email feedback	Continuously	<ul> <li>Quality Service</li> <li>Rights protection</li> </ul>	
	Customer cold calls	Continuously	_	
Employees	Staff appraisal	Continuously		
	Whistle blowing policy updates	Annually	<ul> <li>Guarantee of basic rights and interest</li> </ul>	
	Department & management meetings	Continuously	Employee capabilities and	
	Staff engagement sessions	Continuously	<ul> <li>career development</li> </ul>	
Board	Board meetings	Half yearly and when required	Financial sustainability and business viability of operations	
<u> </u>	Board circulation via e-mails	Continuously	Regular updates on operational activities	
Government and	Regular reports	Continuously		
Regulators	Websites	Continuously	Strengthen safety management	
	Calls	Continuously	Compliance with regulations	

## **MATERIALITY ASSESSMENT**

Our sustainability reporting process begins with the identification of relevant EESG factors. Such factors are then prioritised to identify material factors which are subjected to validation. The end result of this process is a list of material factors disclosed in the Sustainability Report. Processes are as shown below:



The Group has conducted a materiality assessment during the year. We engaged our employees from different departments and sought their feedback for ranking of these topics according to priority. Materiality review is conducted every year, incorporating inputs gathered from stakeholders' engagements.

In order to determine if an aspect is material, we assessed its potential impact on the economy, environment and society and its influence on the stakeholders. Applying the guidance from GRI, we have identified the following as our material aspects:



# **ECONOMIC**

## **ECONOMIC PERFORMANCE**

The COVID-19 outbreak in early 2020 has caused severe disruption to the global economy and business. As governments worldwide have been taking various measures to battle the spread of the virus, this inevitably has an enormous impact on our telecommunication industry and our Group's operations.

Yinda Infocomm firmly believes that focusing on financial sustainability is critical and we are fully committed to the highest standards of corporate governance. The Group's basic principle is to ensure long-term profitability and shareholders' value is ensured by taking into account the interests of all stakeholders, such as shareholders, employees, suppliers and society as a whole.

In the face of unprecedented, difficult and challenging market conditions for the telecommunications industry in Singapore, for the financial year ended 31 May 2020, the Group recorded a much lower revenue of S\$11.5 million as compared to S\$17.9 million (restated) in the financial year ended 31 May 2019 representing a decrease of S\$6.4 million or 35.7%.

Revenue for FY2020 decreased mainly from (i) the Telecommunication Implementation ("TI") projects of S\$5.6 million in Singapore, partially offset by an increase in revenue contributions from Philippines and Thailand of S\$0.1 million and S\$0.8 million respectively; (ii) increase in Networking Planning Optimisation ("NPO") projects of S\$0.5 million in Singapore, partially offset by a decrease in contributions from Philippines and Thailand of \$0.5 million and \$0.2 million respectively; and decrease in In-Building Construction ("IBC") projects in Singapore, Philippines and Thailand of approximately S\$1.0 million, S\$0.2 million and S\$0.3 million respectively.

#### **FUTURE PROSPECTS**

With the entrance of a fourth telecommunications operator and the transition of Singapore to a digital economy, the Group continues to look out for opportunities in the telecommunications space while at the same time, remaining cautious amid the prevailing economic uncertainties.

In addition, the Group is actively taking steps to manage its costs and streamline its business processes so as to achieve cost and operational optimisation.

The Group will continue to focus its efforts on servicing its existing customers based in Singapore, Thailand and the Philippines.

For detailed financial results, please refer to our FY2020 Annual Report, pages 51 to 110.



## **REGIONAL PRESENCE**

Our presence in these markets nurtures our ability to adapt to diverse operating conditions, enabling us to respond quickly to the changing needs and requirements of our customers and secure projects on providing solutions and services beyond Singapore. Through our regional business networks, we are able to enjoy economies of scale which allows us to provide cost-effective solutions and services to our customers.



## **ANTI-CORRUPTION**

We do not tolerate corruption in any form and strive to conduct our business with utmost integrity and transparency. This has been made clear to all of the Group's Directors, officers and employees. The Directors and senior management team have attended the relevant trainings provided by Singapore Institute of Directors which inculcated business ethics and integrity. Our whistleblowing email was set up so that anyone who wants to report any issue on corruption can do so confidentially. Any report of corruption will be escalated to the attention of the Audit Committee ("AC").

Similar to FY2019, there were no reported incidents of corruption in FY2020.

# Whistleblowing Policy

The Group has implemented a whistleblowing policy. The policy aims to provide an avenue for employees and external parties to raise concerns about misconduct or improprieties in the Group and at the same time assure them that they will be protected from victimisation for whistleblowing in good faith. Significant cases are reviewed by the AC for adequacy of investigation actions and resolutions. The Company has provided the email address — <a href="whistleblow@yinda.com.sg">whistleblow@yinda.com.sg</a> which is accessible by the Lead Independent Director on the Company's website to allow external parties to raise any concerns they may have.

We have achieved zero whistleblowing cases in FY2020 and in FY2019.

We have achieved our target to maintain zero incidences of corruption. We will continue to regularly review our whistleblowing and anti-corruption policies.

# **ENVIRONMENTAL**

Yinda Infocomm endeavors to minimise the potential impact of our operations on the environment. We are committed to reduce any carbon footprint and consumption of natural resources in all possible aspects of business operations. We encourage the use of renewable materials and resources, and where possible, reduce waste through reusing and recycling. We avoid any unnecessary use of hazardous materials and products and take all reasonable steps to protect the environment when such materials must be used, stored or disposed of.

# **ENVIRONMENTAL COMPLIANCE**

Here at Yinda Infocomm, we view compliance with relevant codes and regulations on environmental issues as mandatory. The Group has implemented policies and procedures designed to ensure compliance with the relevant laws and regulations and prevent environmental pollution and resource depletion with due diligence. We have compiled a Legal & Other Requirements Register for relevant legal and other requirements that the Group needs to comply with. For example, we are in compliance with the Environmental Public Health Act and Regulations, Environmental Protection and Management Act and Regulations and Smoking Act. We have taken steps at all worksites to ensure the requirements are met throughout the duration of the projects.

In FY2020 we have achieved our target of zero incidences of non-compliance with laws, environmental rules and regulations resulting in significant fines or sanctions (FY2019: nil). We will aim to continue full compliance with all environmental rules and regulations.

## SUPPLIER ENVIRONMENTAL ASSESSMENT

Yinda Infocomm will continue to reduce its environmental impact and encourage its stakeholders, such as suppliers and trading partners, to meet the same expectations. The Group also performs an assessment when screening new vendors to check that they are providing high quality and green products. The procurement team is responsible for gathering and verifying information on new suppliers in terms of quality of products and services, having resources to meet requirements, responsiveness of the vendor or subcontractors, product certification and records, et cetera.

The Group aspires to continuously promote and integrate sustainability in our business operations and taking stakeholders' interest in our consideration. EESG factors are integrated into our value and supply chain as our sustainability efforts progressively mature. Moreover, Yinda Infocomm pledges to uphold sustainable business practices across its supply chain, from our subsidiaries to suppliers.

The Group trusts that sustainable supply chain management drives organisational excellence and delivers desirable business results to the stakeholders. This includes completion of supplier evaluation procedure to reduce the risk that a supplier's products do not meet the Company's requirements. We will perform assessment on new major suppliers to ensure that suppliers for important telecommunications equipment or materials are selected in accordance to their conduct and to ensure the stability of the supply of goods to further reduce the procurement risks.

There was no assessment performed as there were no new major suppliers this financial year. Going forward, our target is to ensure that all new major suppliers will be screened and selected in accordance to their conduct which can be evaluated against an environmental assessment.

# SOCIAL

Our employees are our greatest assets. Their contributions and support are valued at all times. As such, we conduct regular reviews on compensations and benefits policies according to the industry benchmark, financial results as well as individual performance of employees. Other fringe benefits and pension funds contributions are provided to retain loyal employees with the aim to form a professional staff and management team that can bring the Group to new levels of success. Furthermore, the Group places great emphasis on the training and development of employees and regards excellent employees as a key factor in remaining competitive.

We respect human rights and support the elimination of all forms of forced and compulsory labour, especially child labour. The Group does not tolerate any discrimination in respect of employment and occupation.

## **DIVERSITY AND EQUAL OPPORTUNITY**

A diverse workforce is an asset in today's ever-changing global marketplace. We cultivate an inclusive culture where employees with wide-ranging backgrounds and qualities are highly motivated, engaged and connected. We do not discriminate against one's race, age, gender, religion, ethnicity, disability or nationality.

As of 31 May 2020, we had a workforce of 77 (FY2019: 110) full-time, permanent employees for our operations in Singapore. Our headcounts were distributed as follows:

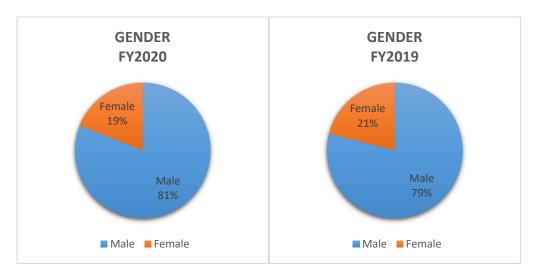


Figure A: Headcount distribution by gender FY2020

Figure B: Headcount distribution by gender FY2019

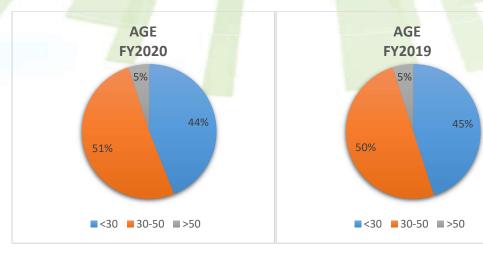


Figure C: Headcount distribution by age FY2020

Figure D: Headcount distribution by age FY2019

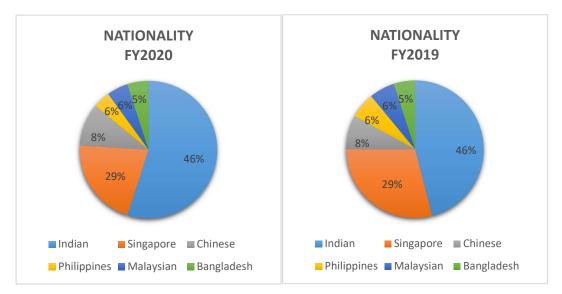


Figure E: Headcount distribution by nationality FY2020

Figure F: Headcount distribution by nationality FY2019

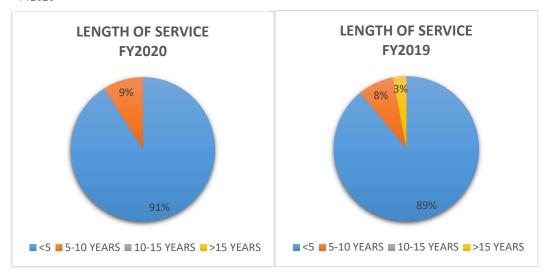


Figure G: Headcount distribution by length of service FY2020

Figure H: Headcount distribution by length of service FY2019

The Group's gender diversity gap is relatively wide but this is not unusual for our industry due to the nature of the business.

Our recruitment of staff is based solely on merit and qualifications, without discrimination of race, age, gender, religion or ethnicity. There was no non-compliance incident reported in the current year, as targeted. We will continue to aim to maintain zero incidents of non-compliance of manpower related rules and regulations, as well as complaints.

To promote equal opportunity, we have implemented various human resource measures as follows:

#### **Staff Assessment**

Staff assessment is performed annually, and upon-completion of probation for new staff to evaluate their performance and provide them with a sense of self-awareness on their work performance to identify training opportunities that will improve their skills and abilities

#### **Staff recruitment**

Staff recruitment advertisements do not state age, race, gender or religious preferences as requirement

## **Employment terms**

Employment terms in the employment letter are explained to staff when they join the Group

Every employee plays an essential role in our Company and we pay utmost attention to our employees' general well-being. We celebrated festivities and special occasions that bring all us of together, such as Chinese New Year dinner and birthday celebrations.











# **OCCUPATIONAL HEALTH AND SAFETY**

We are committed to safeguard our employees' health and safety against any potential workplace hazards. Ensuring our employees' safety and health in the workplace is one of our top priorities, and our ultimate target is to have a zero-accident workplace. We are committed to reduce any risks related to safety and health through effective risk management.

The Group has recorded zero workplace fatality and non-fatal workplace injuries in FY2020 and in FY2019, as targeted. We will continuously work towards reducing both the occurrence and severity of workplace accidents.

We have set up a Health and Safety and Environmental ("HSE") Committee and established a strict set of policies and procedures. We have also developed and implemented an HSE Management System, and will continuously monitor and evaluate our HSE standards.



#### Health, Safety and Environmental (HSE) Policy Statement

Health, Safety and Environmental (HSE) is paramount and essential to all our work processes and activities so that our employees as well as our stakeholders are protected from any potential harm in the workplace and all possible environmental friendly approach are taken to protect the environment as well as to conserve the limited resources

In Yinda Technology Singapore Pte Ltd, we believe and are committed to the followings:

- Provide a safe and healthy environment for all our employees and stakeholders.
- Prevent environmental pollution and resource depletion with due diligence.
- Identify and manage any foreseeable workplace risk or environmental aspects and work towards zero workplace accident and to build an environmental friendly
- 4. Comply with applicable Health, Safety and Environmental (HSE) legislations and other requirements which include directives, guidelines and standards prescribed by the company.

  Provide sufficient management support and resources for effective implementation
- of Health, Safety and Environmental (HSE) measures and initiatives
- 6. Promote competency of employees through proper training, instruction and
- guidance. Adopt national security initiatives such as Sg Secure to address terror threats through awareness, alertness and active participation from all employees and relevant stakeholders.
- Strive for continual improvement in Health, Safety and Environmental (HSE). Communication with employees and contractors with the intent that they an aware of their HSE obligations and the implications of not conforming to HSE.

We will endeavour all works to be conducted safely and in a healthy manner so that workplace accidents can be prevented with vigilance and cor of employment.

Yinda will engage with all levels of workforce and various stakeholders to promote a safe and healthier workplace as well as an environmental friendly culture through effective communication and participation with workers and other levels of workforce.

This policy shall be reviewed annually to ensure its relevancy and shall be documented and available to any interested parties

Company Director Olan Zim wed date: 1 July 2019

The Company's latest detailed HSE policy statement detailed the Company's commitment to promote a safe workplace as well as an environmental friendly culture through effective communication and participation with the employees. In addition to the HSE policy statement, the Company has Workplace Safety and Security Clauses are stated in the HSE Management System Manual and Procedure. This covers a standard procedure to identify hazards relating to HSE, to evaluate risks associated with these hazards and to ensure that appropriate actions by the designated personnel are taken to manage the risks involved, such as incident reporting, management of incident, investigation and follow up.

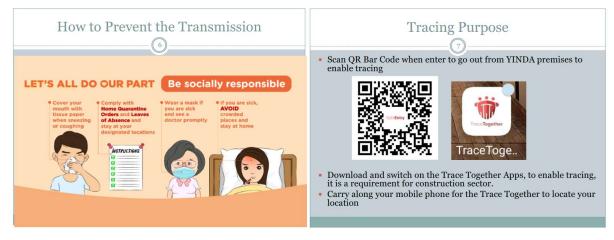
Yinda Infocomm makes continuous efforts in investing on internal and external training to raise the employees' awareness and develop their skills to ensure safe operations.

In FY2020, the Company has made an initiative to increase the employee's awareness by doing HSE Promotional Program Crossword Contest and five winners were selected for those who answer correctly. Videos on cardiopulmonary resuscitation ("CPR") procedure and managing stress at work were shared to all employees on 26 June 2020 and participate in crossword contest.

The following is a list of our external training programmes conducted in FY2020:

No.	Course Name	Attendees	Training Hours
1	Apply Workplace Safety & Health in Construction Site (Recertification)	9	36
2	Basic Tower Climbing Course	1	17
3	Contractor Supervisor Safety Course- NSWE&CCL STN	1	8
4	Contractor Supervisor Safety Course-GNR RQMTS & NSWE&CCL STN	3	27
5	Contractor Supervisor Safety Course-GNR RQMTS & NSWE&CCL TRK	2	18
6	Electrical Wiring Installation(FOREMAN)	1	90
7	ISO 45001:2018 Implementer Course	1	16
8	ISO 45001:2018 Occupational Heath & Safety (OH&S) Management Systems Auditor Migration (CQI IRCA 1856 + 17926)	1	16
9	Legislation Workshop on the WSH (Construction) Regulations	1	8
10	Managing Work at Height	2	60
11	Occupational First Aid Course CPR+AED Course	1	8
12	Risk Management Course (BizSafe Level 2)	1	18
13	Work-At-Height for Supervisors Course	1	23
14	WSQ Operate Boom Lift	1	9
15	Safe Management Officers Course for Construction	16	56
16	Contractor Safety Course - BPLRT	1	4
	Total	43	414

Due to the COVID-19 outbreak, on-site training was put on hold until further notice. To increase awareness of our employees, we have conducted Safe Management Measures training virtually on 5 June 2020.





HSE performance is continuously monitored and evaluated monthly so that we could identify and monitor the hazards, implement the control measures to mitigate the risk to as low as reasonably practicable:

No.	Description	FY2020	FY2019
1	Excessive noise exposure hours per year (more than 85db)	200	320
2	Number of fatalities per year	-	-
3	Number of lost time injuries per year	-	2
4	Number of other reportable injuries per year	-	-
5	Number of first aid cases per year	-	-
6	Number of accidental environmental release per year	-	-

Given that we value our employees' health and safety as a priority within our organization, achieving affirmations through certifications and implementing the framework of required systems are vital to the Company. The implementation of these frameworks has enabled us to systematically identify, reduce and mitigate risks involved in our operations.

# During FY2020, we have obtained and renewed the following certifications:

ISO 9001:2015

 Valid from 28 June 2019 to 27 June 2022 for design, project management, implementation and maintenance for wireless telecommunication networks

**BizSAFE STAR** 

 Presented by the Workplace Safety and Health Council, valid till 11 March 2021

ISO 45001:2018

 Valid from 1 October 2020 to 11 October 2021 for design, project management, implementation and maintenance for wireless telecommunication networks







# **GOVERNANCE**

## CORPORATE GOVERNANCE

We believe that strong governance is the key to a sustainable business. The Board and Management of Yinda Infocomm are committed to maintaining a high standard of corporate governance. The Company understands that good corporate governance is an integral element of a sound corporation, enabling it to be more transparent and forward-looking. Please refer to our Annual Report for FY2020, pages 12 to 34 for the Group's Corporate Governance Report.

Our overall Singapore Governance and Transparency Index ("**SGTI**") score assessed by the National University of Singapore Business School is 67 for FY2020 (FY2019: 60). This placed us within the 44% (FY2019: 47%) percentile of the public listed companies that were assessed.

We believe that our constant drive for corporate excellence will allow us to establish a more transparent, accountable and equitable system, thereby increasing the value of the Company and its value to our stakeholders. We will continue to comply with the Code of Corporate Governance and meet all requirements that are expected of us by our stakeholders.

## **BUSINESS ETHICS AND COMPLIANCE**

Yinda Infocomm takes serious considerations of any possibilities of conflict of interest during our hiring procedures. Our Code of Conduct clearly states our expectations from our staff and the consequences if any of the rules are violated or standards are not met. We also have clear and fair grievance procedures. Our target is to ensure all allegations received are promptly addressed. There were no allegations received in FY2020 and FY2019.

Business ethics are communicated to all our heads of business units regularly and they must fully understand that compliance with rules and regulations is a key part of running a responsible business. Topics covered under the ethics training are comprised of the following:

#### Honesty

To act honestly and in the best interest of the Company

#### Integrity

• By doing what they think is right even when there is great pressure to do otherwise; they are principled, honourable and upright

# **Promise-Keeping & Trustworthiness**

• Make every reasonable effort to fulfil the letter and spirit of their promises and commitments

#### **Accountability**

• Ethical executives aknowledge and accept personal accountability for the ethical quality of thieir decisions and omissions to themselves, their colleagues, their companies and their communities

Yinda Infocomm regularly updates key staff on developments in international and local regulations. We are fully compliant with all environmental rules and regulations, confidentiality clauses, anti-competitive behaviour laws and all requirements on health and safety.

Cyber security and data privacy are not only important for compliance, but also in safeguarding both our data and that of our customers. We have taken measures to guard against cyber risks for both our internal and external stakeholders by complying with the Personal Data Protection Act Policy. This policy also applies to our employment process where the privacy of all applicants is safeguarded and access to personal data are restricted to authorised persons or senior management on a need-to-know basis.

We have achieved our target set in FY2019 as there were no significant fines or non-monetary sanctions for non-compliance with laws and regulations in both years. We will continue to maintain and ensure no significant fines or non-monetary sanctions for non-compliance with laws and regulations.

## **ENTERPRISE RISK MANAGEMENT**

The Board acknowledges its responsibilities for the overall internal control framework and governance of risk, ensuring that the management maintains a sound system of risk management and internal controls to safeguard the interests of the Company and its shareholders.

The Board, assisted by the AC, reviews annually and ensures that a sound system of risk management and internal controls is maintained by the Group to safeguard shareholders' interests and the Group's assets and determines the nature and extent of the significant risks which the Group is willing to take in achieving its strategic objectives. The Group has implemented a system of internal controls designed to provide reasonable assurance that assets are safeguarded, proper accounting records are maintained operational controls are adequate and business risks are suitably managed. The Board, with the assistance of the AC, oversees the management in the design, implementation and monitoring of the risk management and internal control systems, and reviews the adequacy and effectiveness of such systems at least annually.

We have ensured timely and proper implementation of internal control measures as targeted in FY2019. Going forward, we target to review our risk management and internal control systems annually to ensure their adequacy.

# **GRI STANDARDS CONTENT INDEX**

GRI 101: Foundation 2016  GENERAL DISCLOSURE  GRI 102: General 102-1 102-2 102-3 102-4 102-5 102-6 102-7 102-8 102-9 102-10	Name of organization Activities, brands, products and service Location of headquarters Location of operations Ownership and legal form Markets served Scale of the organisation Information on employees and other workers Supply chain Significant changes to the organisation its supply chain Precautionary principle or approach External initiatives Membership of associations	Singapore SR Page 3 Annual Report Pages 7, 57, 82, 111-112 SR Page 7 SR Page 3 SR Pages 11-14 SR Pages 3, 9-10
GRI 102: General Disclosures     102-1       102-2     102-3       102-4     102-5       102-6     102-7       102-8     102-9	Activities, brands, products and service Location of headquarters Location of operations Ownership and legal form Markets served Scale of the organisation Information on employees and other workers Supply chain Significant changes to the organisation its supply chain Precautionary principle or approach External initiatives Membership of associations	es SR Page 3 Singapore SR Page 3 Annual Report Pages 7, 57, 82, 111-112 SR Page 7 SR Page 3 SR Pages 11-14 SR Pages 3, 9-10 n and There were no significant changes. SR Page 2
102-2 102-3 102-4 102-5 102-6 102-7 102-8	Activities, brands, products and service Location of headquarters Location of operations Ownership and legal form Markets served Scale of the organisation Information on employees and other workers Supply chain Significant changes to the organisation its supply chain Precautionary principle or approach External initiatives Membership of associations	es SR Page 3 Singapore SR Page 3 Annual Report Pages 7, 57, 82, 111-112 SR Page 7 SR Page 3 SR Pages 11-14 SR Pages 3, 9-10 n and There were no significant changes. SR Page 2
102-2 102-3 102-4 102-5 102-6 102-7 102-8	Location of headquarters Location of operations Ownership and legal form Markets served Scale of the organisation Information on employees and other workers Supply chain Significant changes to the organisatior its supply chain Precautionary principle or approach External initiatives Membership of associations	Singapore SR Page 3 Annual Report Pages 7, 57, 82, 111-112 SR Page 7 SR Page 3 SR Pages 11-14 SR Pages 3, 9-10 In and There were no significant changes. SR Page 2
102-4 102-5 102-6 102-7 102-8	Location of operations Ownership and legal form Markets served Scale of the organisation Information on employees and other workers Supply chain Significant changes to the organisatior its supply chain Precautionary principle or approach External initiatives Membership of associations	SR Page 3 Annual Report Pages 7, 57, 82, 111-112 SR Page 7 SR Page 3 SR Pages 11-14 SR Pages 3, 9-10 In and There were no significant changes. SR Page 2
102-5 102-6 102-7 102-8	Ownership and legal form  Markets served  Scale of the organisation  Information on employees and other workers  Supply chain  Significant changes to the organisatior its supply chain  Precautionary principle or approach  External initiatives  Membership of associations	Annual Report Pages 7, 57, 82, 111-112  SR Page 7  SR Page 3  SR Pages 11-14  SR Pages 3, 9-10  In and There were no significant changes.  SR Page 2
102-6 102-7 102-8	Markets served Scale of the organisation Information on employees and other workers Supply chain Significant changes to the organisation its supply chain Precautionary principle or approach External initiatives Membership of associations	SR Page 7 SR Page 3 SR Pages 11-14 SR Pages 3, 9-10 n and There were no significant changes. SR Page 2
102-7 102-8 102-9	Scale of the organisation Information on employees and other workers Supply chain Significant changes to the organisatior its supply chain Precautionary principle or approach External initiatives Membership of associations	SR Page 3 SR Pages 11-14 SR Pages 3, 9-10 n and There were no significant changes. SR Page 2
102-8	Information on employees and other workers Supply chain Significant changes to the organisatior its supply chain Precautionary principle or approach External initiatives Membership of associations	SR Pages 11-14  SR Pages 3, 9-10  In and There were no significant changes.  SR Page 2
102-9	workers Supply chain Significant changes to the organisatior its supply chain Precautionary principle or approach External initiatives Membership of associations	SR Pages 3, 9-10 n and There were no significant changes.  SR Page 2
	Significant changes to the organisation its supply chain Precautionary principle or approach External initiatives Membership of associations	n and There were no significant changes.  SR Page 2
102-10	its supply chain Precautionary principle or approach External initiatives Membership of associations	SR Page 2
	External initiatives  Membership of associations	<del>_</del>
102-11	Membership of associations	None
102-12	·	
102-13		None
102-14	Statement from senior decision maker	3
102-16	Values, principles, standards and norm behaviour	
102-18	Governance structure	SR Pages 19-20, Annual Report Pages 12-34
102-40	List of stakeholder groups	SR Page 4
102-41	Collective bargaining agreements	None
102-42	Identifying and selecting stakeholders	
102-43	Approach to stakeholder engagement	<del>_</del>
102-44	Key topics and concerns raised	SR Page 4
102-45	Entities included in the consolidated financial statements	Annual Report Pages 7, 82
102-46	Defining report content and topic boundaries	SR Page 2
102-47	List of material topics	SR Page 5
102-48	Restatement of information	Not applicable.
102-49	Changes in reporting	Not applicable. No change in reporting.
102-50	Reporting period	SR Page 2
102-51	Date of most recent previous report	31 October 2019
102-52	Reporting cycle	Annually
102-53	Contact point for questions about the report	SR Page 2
102-54	Claims of reporting in accordance with GRI Standards	<u>-</u>
102-55	GRI content index	SR Pages 21-22
102-56	External Assurance	We may seek external assurance in the future.
MATERIAL TOPICS		
GRI 201: 201-1 Economic performance	Direct economic value generated and distributed	SR Pages 6-7
GRI 205: Anti- corruption 205-1	Operations assessed for risks related to corruption	<u>-</u>
205-2	Communication and training about ant corruption policies and procedures	ti- SR Page 8
205-3	Confirmed incidents of corruption and actions taken	SR Page 8



# **GRI STANDARDS CONTENT INDEX**

GRI Standard	Disclosure		Reference / Description
GRI 307: Environmental compliance	307-1	Non-compliance with environmental laws and regulations	SR Pages 9-10
GRI 308: Supplier environmental assessment	308-1	New suppliers that were screened using environmental criteria	SR Pages 9-10
GRI 403: Occupational Health and Safety	403-2	Types of injury and rates of injury, occupational diseases, lost days, and absenteeism, and number of work-related fatalities	SR Pages 14-18
GRI 405: Diversity and equal opportunity	405-1	Diversity of governance bodies and employees	SR Pages 11-14

